



THE SOUTH AFRICAN INSTITUTE OF MARINE ENGINEERS AND NAVAL ARCHITECTS

APPLICATION FOR ADMISSION/TRANSFER*

Existing Number

New Grade

From

(Present Grade)

THIS FORM MUST BE COMPLETED LEGIBLY AND SHOULD PREFERABLY BE TYPED.

Notes for the guidance of Applicants (see last page) should be read before completing the form.

1. GENERAL INFORMATION

SURNAME

AGE

FIRST NAMES

POSTAL ADDRESS

RESIDENTIAL ADDRESS

DATE OF BIRTH

IDENTITY/PASSPORT
NO*

HOME TEL. NO.:

WORK TEL. NO.:

CELLULAR NO.:

E-MAIL ADDRESS:

NATIONALITY

GENDER(M / F):

EMPLOYED BY

AS (state designation or
title)

is desirous of admission to/transfer to a higher grade of* membership of the SOUTH AFRICAN INSTITUTE OF MARINE ENGINEERS AND NAVAL ARCHITECTS. we the undersigned members of the institute from our personal knowledge and/or information received, propose and second him as a person fitted for membership of the INSTITUTE; should the Council deem him qualified, we would fully endorse such admission/transfer*

PROPOSER: (MUST BE A FELLOW OR MEMBER GRADE)

FROM PERSONAL KNOWLEDGE (SIGNATURE)

NAME

GRADE

SECONDER: (MUST BE A FELLOW OR MEMBER GRADE)

FROM PERSONAL KNOWLEDGE / INFORMATION
RECEIVED* (SIGNATURE)

NAME

GRADE

NOTES:

- 1 Sponsors are reminded that they may be called upon to substantiate or amplify, in a confidential report to Council, any statements made by the applicant.
- 2 Each sponsor is required to initial on subsequent pages those details of the applicant's career with which he is personally familiar.
- 3 * Delete words not applicable.



NOTE:

If necessary the information called for on the following two pages may be continued on separate sheets, which must be duly initialled by proposers and seconders.

2. STATEMENT OF QUALIFICATIONS

(Photocopies of Certificates to be submitted)

2.1 SECONDARY EDUCATION (School)

From (month and year)	To (month and year)	Educational Institutions attended	Examinations passed (highest)	Initials of proposer and seconder

2.2 TERTIARY EDUCATION (Post-School)

From (month and year)	To (month and year)	Educational Institutions attended	Degree, Diploma or Certificate obtained (state subjects passed)	Initials of proposer and seconder

2.3 PRACTICAL TRAINING (Including Eng. In training or Apprenticeship.)

From (month and year)	To (month and year)	Institution attended	Type of Training	Initials of proposer and seconder



3. CAREER SUBSEQUENT TO TRAINING *(Use separate pages if necessary)*

From (month and year)	To (month and year)	Names and Addresses of Employers	Position held and degree of responsibility	Initials of proposer and seconder

4. MEMBERSHIP OF OTHER ENGINEERING INSTITUTIONS

Grade	Name of Engineering Institution or Society	Date of Admission / Registration
Registered with the Engineering Council of South Africa (ECSA)		Yes ☐ No ☐
ECSA Member Number		
If yes, state category of registration		Date:

5. DECLARATION BY APPLICANT

I, the undersigned, hereby declare that if I am admitted to membership of the INSTITUTE or transferred therein, I will be governed by the Constitution and By-Laws of the SOUTH AFRICAN INSTITUTE OF MARINE ENGINEERS AND NAVAL ARCHITECTS now in force or as they may hereafter be amended, I will advance, as far as shall be in my power, the aims and objects of the INSTITUTE and that I will at all times adhere to the code of professional conduct laid down in the Constitution.

I also declare that the statements made by me in this form are true and correct.

Date		Signature of Applicant	
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Enclosed find copies of relevant documents:

ID document	☐	Training Courses	☐
Education Certificates	☐	STCW CoC	☐
Diplomas/Degrees	☐	ECSA Certificate	☐

And any other relevant information.



6. NOTES FOR GUIDANCE

- 6.1 The qualifications for membership in the respective grades as laid down in the Constitution are reprinted on the loose sheet accompanying this form. The applicant should study these extracts from the constitution so that he may have a clear understanding of the requirements for the various grades of membership.
- 6.2 The particulars set out in this form, supplemented by the result of any confidential enquiries enable the Council to decide whether the training and experience of the applicant meet the requirements of the Institute for admission or transfer to a higher grade of membership. It is essential, therefore, that adequate information be given by the applicant to indicate the extent of his general and technical education, engineering training and practical engineering experience gained to date in the Marine Engineering, Naval Architecture or allied fields of engineering and/or its applications. An applicant requesting transfer to a higher degree of membership, must furnish comprehensive details of additional training and engineering work carried out as an engineer subsequent to admission to his present grade and the extent of his personal responsibility in the performance of his duties. The information given should include the following:
- Full details regarding his education and practical training. Copies of certificates should be attached. If these are not readily available the numbers should be quoted.
 - The exact positions held during this period in the organisation in which he has been and is employed; a concise description of the type and extent of the work on which he has been and is engaged and an indication of the responsibility carried, e.g. the number of employees under his control; the extent to which of initiative is exercised, etc.

If this information is not given satisfactorily and in sufficient detail, delay may be caused in dealing with this application.

- 6.3 The applicant may be required to substantiate by documentary evidence any or all the information given on this form.
- 6.4 Show clearly in space below the managerial organisation which reflects your present position. A block plan or diagram should be used.



NAME:

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6.5 Brief details of the most important work for which applicant has been responsible